

# How to Make a Duct Tape Wallet

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# Introduction

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## Introduction

There are many factors that make a good wallet, for example finding a wallet that has the exact number of pockets and credit card holders you need can often be hard. Making your own wallet is a fun easy way to guarantee you get exactly what you need. Using duct tape ensures versatility and durability. Today, there are many color and pattern choices to choose from, through duct tape, which allows you to show off your own unique style. By creating your own wallet you are diversifying your selection, while at the same time creatively making a stylish product that has everything you need.

## Materials You Will Need

Before you start, make sure you have the following supplies:

1. Duct tape roll
2. Duct tape sheet
3. Velcro
4. Knife
5. Cutting Board
- 6. Sheet Protector**
7. Ruler
8. Sharpie

Once you have all of your supplies to make your unique duct tape wallet, you can follow these easy instructions for you and all of your friends and family.

Words that are bolded and in **pink** can be found in the glossary on page .



# Materials You Will Need

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**Step 1**

# Step 1

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## Gather all of the materials

You will need:

1. One 1.88" x 10 yard roll of DuckTape® brand duct tape



2. One 8.25" X 10" sheet of a different color of DuckTape® brand duct tape.



3. One package of VELCRO® Sticky Back Coins



4. One X-Acto™ #2 bladed knife





5. One flexible cutting board, like Fox Run Craftsmen Non-Skid Cutting Boards (Pack of 4)



6. One sheet protector; like Avery Quick Load **Sheet Protectors**



7. One Selectum Metal Ruler.
  - a. Metal because the X-Acto™ blade will cut into the straight edge of a plastic ruler.



8. One Sharpie (any color)





# Design Your Wallet

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Step **2**

## Step 2

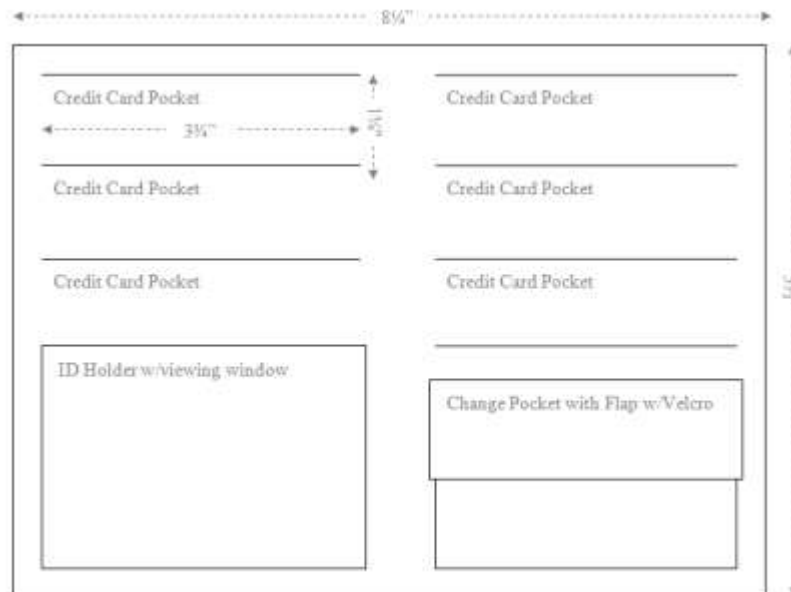
### Determine a Pattern

1. Determine the desired measurements of the wallet you want
  - a. My design has 8 ¼” by 5 ½” (Design Template-seen on the next page)
2. Next, determine how many credit card pockets are desired as well
  - a. My design has 8, one is with a driver’s license window
  - b. Also, there is a change pocket
3. Measure a credit card for size of pockets
  - a. Credit cards are approximately 3¼” by 2”
  - b. The pockets need to be about a ½” wider to accommodate the depth and to allow the card to be easily inserted and removed from the pockets.
  - c. Also, a ¼” smaller length wise to allow the card to peek out of the top

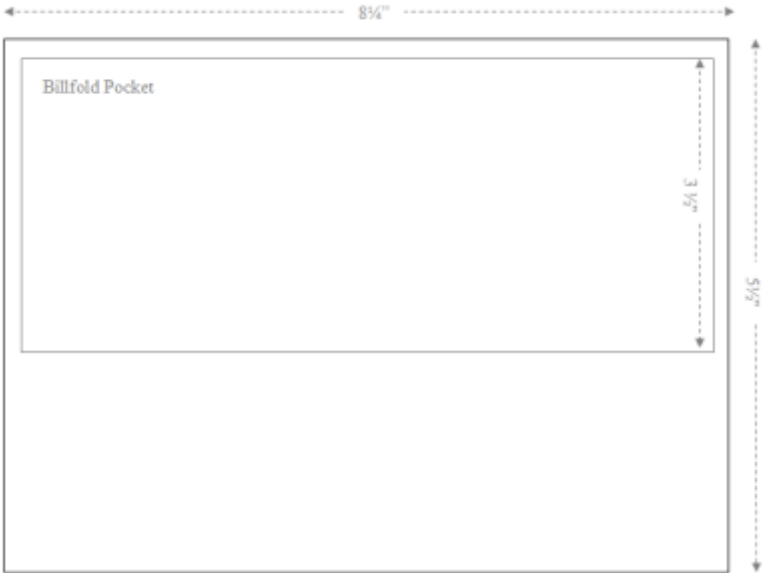


### Design Template:

### Inside View



**Design Template: Outside View**





# Preparing Your Workspace

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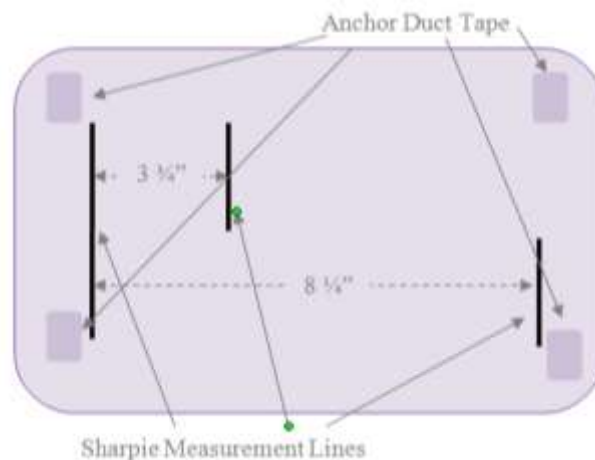
Step **3**

## Step 3

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### Prepare Your Workspace

1. Set up cutting board on a flat surface, like a table or a desk
2. Make sure the **work surface** is clean of any debris and the edges are clear
  - a. It helps to stick the cut pieces to the edge of the **work surface** to keep them in a place that is close at hand and where debris will not be able to stick to the adhesive
3. Use two to four small pieces of duct tape, rolled up, for each of the four corners of the cutting board
  - a. To hold it in place as the tape is pulled off of the cutting board after cutting
4. Using the ruler and sharpie, draw a cutting area for the size needed
  - a. This will allow you to cut several of the same size pieces at the same time.
  - b. Draw one line on each side at the measurements desired
5. Open duct tape roll and pull up edge of roll
6. Ready X-Acto™ knife; make sure blade is tighten securely in place
7. Keep metal ruler in reach; to help cut pieces in straight lines
8. Have pattern and measurements handy, for quick reference
9. It helps to have a credit card in reach, so that you can test the pockets as they are prepared and put together









# Cut and Put Together Wallet Parts

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**Step 4**

## Step 4

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### Cut and Put Together Wallet Parts

1. Cut pieces by using the lines drawn for measurements
  - a. Line the edge of the tape up to one side of the measurement
    - i. May need to use ruler to cut off very edge to make a clean, straight edge
  - b. Pull tape out to reach the other line of the measurement
  - c. Take ruler and line it up with the measured line
  - d. Press piece flat to guarantee correct length
  - e. Use X-Acto™ knife to cut along the edge of the ruler
  - f. Gently peel edges up and pull piece off of cutting board
  - g. Stick to edge of the table for later use
2. Creating the Credit Card Pockets will take two pieces per pocket; 3  $\frac{3}{4}$ " pieces
  - a. After both pieces are cut to length, place one piece adhesive side up on the cutting board
  - b. Carefully, place the other piece, adhesive side down on top of the other piece
    - i. Place the second piece a  $\frac{1}{4}$ " from the top of the first
      1. There should be adhesive sticking out of both sides
      2. Make sure to be precise before touching the two pieces, there is no way to pull them apart and try again; you would have to start over on that piece
  - c. Fold down the top and bottom, to where the adhesive is no longer exposed on the piece
    - i. The folded edge should be flush to the edge of the piece on the other side
    - ii. The finished product should be sealed on both top and bottom and measure pretty close to 1  $\frac{3}{4}$ " wide
  - d. Repeat 9 times.



3. Creating the inside of the wallet will take 10 pieces total, four on each side; 8  $\frac{1}{4}$ " pieces
  - a. After all pieces are cut to length, place one piece on the cutting board, adhesive side down
  - b. Place the second piece on top of the first, adhesive side down, overlapping about  $\frac{1}{2}$  the width of the tape
  - c. Continue with the other three pieces
  - d. Peel up gently, as one sheet
  - e. Set aside
  - f. Repeat a-d with the other five pieces
  - g. Take one of the sheets of tape, lay it adhesive side up on the cutting board

- h. Carefully, place the other sheet, adhesive side down on top of the other; leaving about  $\frac{1}{4}$ " adhesive exposed on the top
- i. Fold over the top and bottom edges, so that the fold is flush with the piece beneath and so the adhesive is no longer exposed



4. Creating the ID Holder with Window will take the corner of a sheet protector, cut into a  $2\frac{7}{8}$ " by  $3\frac{7}{8}$ " square and two pieces of duct tape the length of the credit card pocket,  $3\frac{3}{4}$ "
- a. Carefully, cut out the plastic square
    - i. It is easier to use a corner so that two sides are already sealed
  - b. Cut one piece of duct tape in three even pieces
  - c. Take one of the cut pieces, place the piece along the bottom edge with half on the edge and half off
  - d. Fold the exposed adhesive edge over the other side
  - e. Repeat with the other three sides
    - i. Leave the open edge for last
    - ii. When placing the ones on the sides, cut the pieces to fit the length
  - f. With the other piece of tape, cut in three as well
    - i. Cut one thinner than the other two
    - ii. Use only on the top sheet of the ID Holder and fold the thinner piece over the sheet like the other sides



5. Creating the Billfold pocket will take 6 pieces, 3 on each side'  $8\frac{1}{4}$ " pieces
- a. After all pieces are cut to length, place one piece on the cutting board, adhesive side up
  - b. Place the second piece on top of the first, adhesive side up, overlapping about  $\frac{1}{2}$  the width of the tape
  - c. Continue with the other three pieces
  - d. Set aside
  - e. Repeat a-d with the other five pieces

- f. Take one of the sheets of tape, lay it adhesive side up on the cutting board
- g. Gently, place the other sheet, adhesive side down on top of the other; leaving about 1/4" adhesive exposed on the top
- h. Fold over the edges, so that the fold is flush with the piece beneath and so the adhesive is no longer exposed









# Piecing Together Your Wallet

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Step **5**



## Step 5

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### Piecing Together Your Wallet

1. Cut multiple piece of tape off the roll
  - a. 20- 3  $\frac{3}{4}$ "
  - b. 20- 1  $\frac{3}{4}$ " by  $\frac{3}{4}$ "
  - c. 1- 8  $\frac{1}{4}$ "
  - d. 1- 8  $\frac{3}{4}$ "
  - e. 2- 3  $\frac{1}{2}$ "
  - f. 2- 3  $\frac{3}{4}$ "
    - i. If you have space, it is easier to cut all the pieces at once
    - ii. If not, you can start with a & b and then move to c-e.
2. Gather 7 of the Credit Card Pocket sheets
  - a. Place one 3  $\frac{3}{4}$ " piece of tape at the bottom, with half on and half off
  - b. Place one 1  $\frac{3}{4}$ " piece of tape on each side, with half on and half off
  - c. Fold the piece of tape on the bottom up
    - i. the adhesive should remain visible
  - d. Fold the two side pieces of tape onto the bottom tape
    - i. the adhesive should remain visible on these as well
  - e. Repeat for all 7 of the Credit Card Pockets



3. Take one of the Credit Card Pockets and place it 1/8" off of the side and top of the top left corner of the inside sheet
  - a. The adhesive side down, should create a pocket
    - i. Make sure the three sides of folded tape are pressed flat inside of the pocket
4. Take one of the 3  $\frac{3}{4}$ " pieces of tape and place it over the bottom of the pocket
  - a. Run your fingernail or the ruler along the bottom, against the pocket's edge to pull the tape as tight as possible
5. Smooth down the tape securely
6. Take two 1  $\frac{3}{4}$ " pieces of tape and place them, one on each side of the pocket
  - a. Run you fingernail or the ruler along the bottom, against the pocket's edge to pull the tape as tight as possible
  - b. Smooth down the tape securely
7. Place the next one pocket about half-way down the first
8. Repeat numbers 3-6 for the next two on the left side
9. Take the ID Holder w/viewing window, place  $\frac{1}{2}$  way down the last pocket on the left side

10. Take one of the 3 ¾" tape strips and place adhesive side down on the second sheet of the separator sheet
11. Smooth down securely
12. Take two other 3 ¾" tape strips and place on both sides
  - a. Make sure not to go past the ID frame
13. Smooth down securely
  - a. Fold any excess over the edges
14. Take one more piece of 3 ¾" tape strips and place along the bottom
  - a. Again, make sure not to go past the ID frame
15. Smooth down securely
  - a. Fold any excess over the edges



16. Repeat numbers 3a-6 for three more Credit Card Pockets
  - a. Starting at the top right corner
17. With the last prepared Credit Card Pocket from number 2, place at the bottom of the last secured pocket
  - a. Repeat numbers 3a-6



18. For the Coin Pocket flap, take the last Credit Card Pocket
  - a. This one was not prepared in number 2
19. Place one 3 ¾" tape strip on top of the pocket, adhesive side down
20. Flip over and place another 3 ¾" tape strip overlapping the one from the other side, adhesive side down
  - a. Leave about ¼" of the adhesive exposed on the top
21. Place flap over the Coin Pocket
  - a. Place with flap covering opening and half of the Coin Pocket
22. Take out one of the coin Velcro® sets (both sides) and cut in half
23. Take the protection plastic off of the adhesive on the Velcro®
24. Place one on each side of the edge of the flap
25. Press flap down, so that the other half of the Velcro® sticks to the Coin Pocket and is lined up
26. Hold down securely for a few seconds

27. Test flap by separating the two halves of the Velcro®
  - a. Should come apart without the adhesive coming up as well, on either side



28. Take the Billfold Pocket, place the 8 ¼” tape strip and place along the bottom
29. Take the two 3 ½” tape strips and place on either side of the Billfold Pocket
30. Fold the piece of tape on the bottom up
  - i. the adhesive should remain visible
31. Fold the two side pieces of tape onto the bottom tape
  - i. the adhesive should remain visible on these as well
32. Place on the back side of the wallet
  - a. Do not put it flush against the back, leave some space between the two pieces before securing down
    - i. Will allow for the billfold to lay flat when the wallet is closed and secured
  - b. The adhesive side down, should create a pocket
    - i. Make sure the three sides of folded tape are pressed flat inside of the pocket
33. Take the 8 ¾” tape and place it on the bottom of the Billfold Pocket
  - a. Run your fingernail or the ruler along the bottom, against the pocket’s edge to pull the tape as tight as possible
34. Smooth down the tape securely
  - a. Fold any excess of the edges
    - i. Make sure not to cover any of the openings in the pockets on the other side of the wallet
35. Take two 3 ¾” pieces of tape strips and place on both sides of the Billfold Pocket
  - a. Run your fingernail or the ruler along the bottom, against the pocket’s edge to pull the tape as tight as possible
36. Smooth down the tape securely
  - a. Fold over any excess
    - i. Make sure not to cover any of the openings in the pockets on the other side of the wallet











# Finishing Touches

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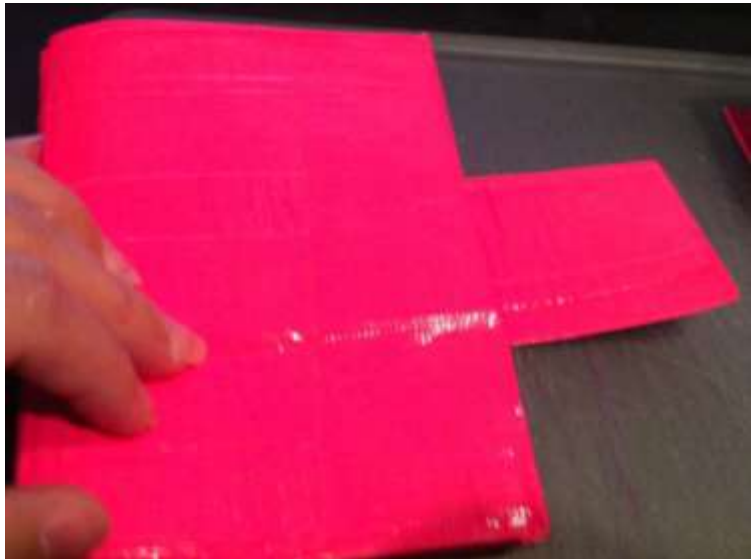
Step **6**

## Step 6

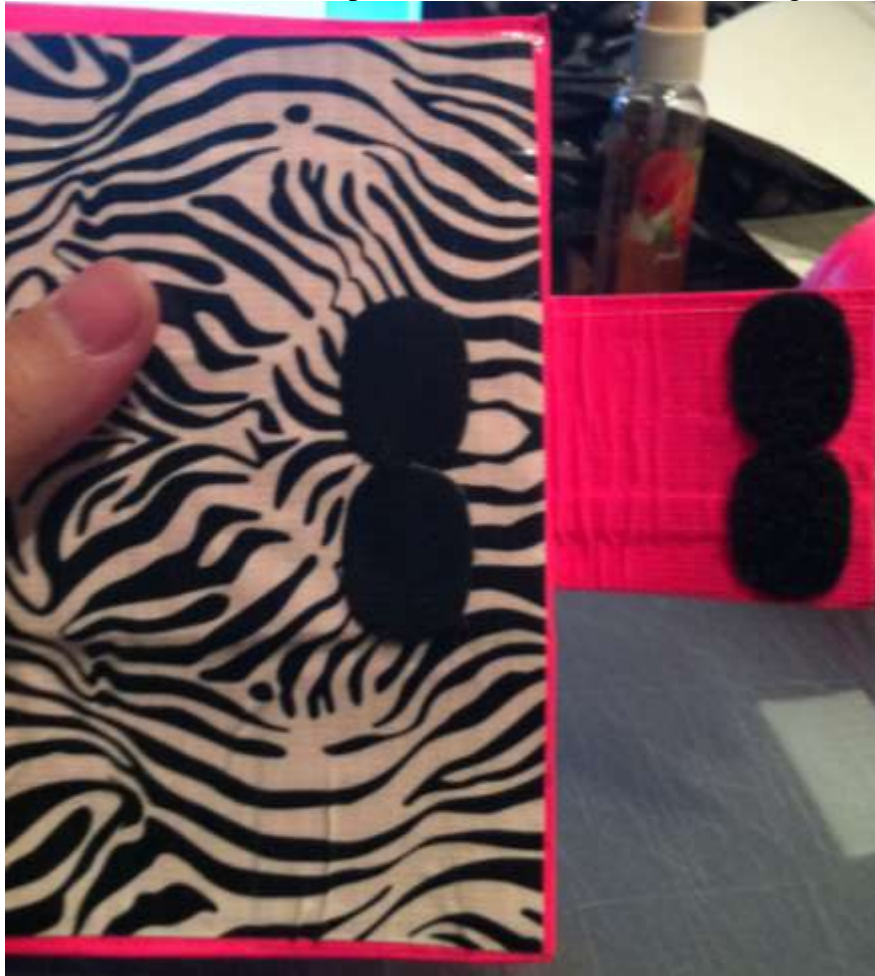
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### Finishing Touches

1. To make a latch for the wallet, using the final Credit Card Pocket, take two pieces of  $3\frac{3}{4}$ " tape strips and fold each over the top and bottom
2. Cut one piece of tape, about 2", and fold over one end of the Credit Card Pocket
  - a. Three of the sides should have folded edges
3. Cut two pieces of tap about  $2\frac{3}{4}$ " long
4. Secure the Credit Card Pocket, with the three folded edges out, to the left back side of the wallet
  - a. Run your fingernail or the ruler along the bottom, against the pocket's edge to pull the tape as tight as possible
5. Smooth down the tape securely
  - a.  $2\frac{1}{4}$ " of the latch strap should be hanging off the edge
6. Take out the sheet of duct tape and cut a  $5\frac{1}{4}$ " by 8" piece
7. Place sheet over the back of the wallet
  - a. Center it between the Billfold Pocket edge and the bottom
  - b. Should cover the secured section of the latch strap



8. Take out two Velcro® coins, both sides, take off protective plastic from adhesive sides
9. Place both side-by-side, long-ways on the edge of the inside of the strap
10. Fold wallet in half, with inside facing in
  - a. Use table and press down hard on the center to fold the wallet and leave creases in the duct tape
11. Fold the latch strap over and opening of the folded wallet
  - a. Leave some room for when the wallet is full
  - b. The other two sides of the Velcro® will be on the duct tape sheet
12. Press down securely and hold in place for a few minutes
13. Test the Velcro® by pulling the Latch Strap away from the wallet
  - a. The Velcro® should separate without the adhesive coming undone







# Glossary

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**Coins**- round disks around the same size as a nickel

**Sheet Protectors**- Clear plastic sleeves that protect paper

**Work Surface**- flat table or desk, does not matter what size or shape

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